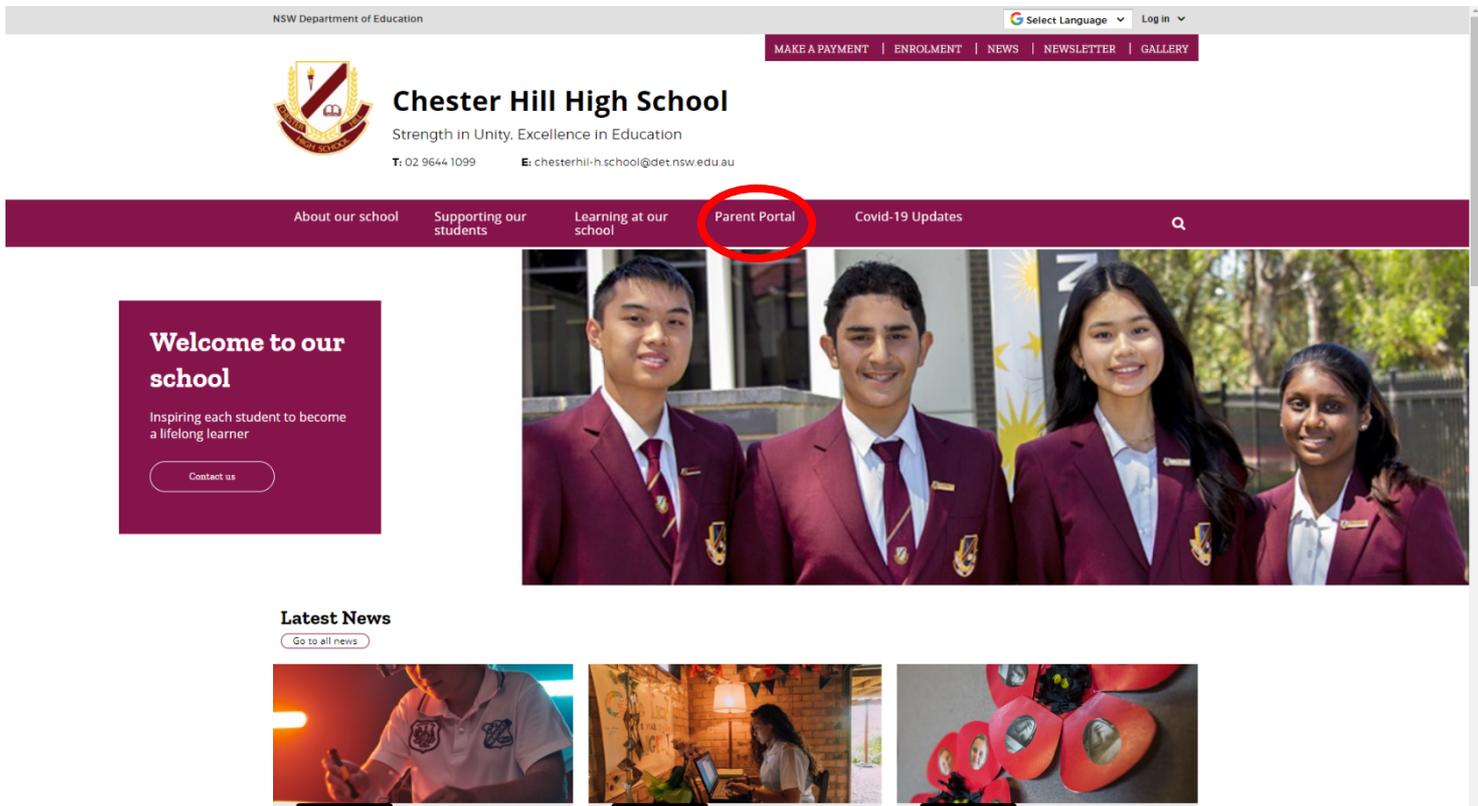
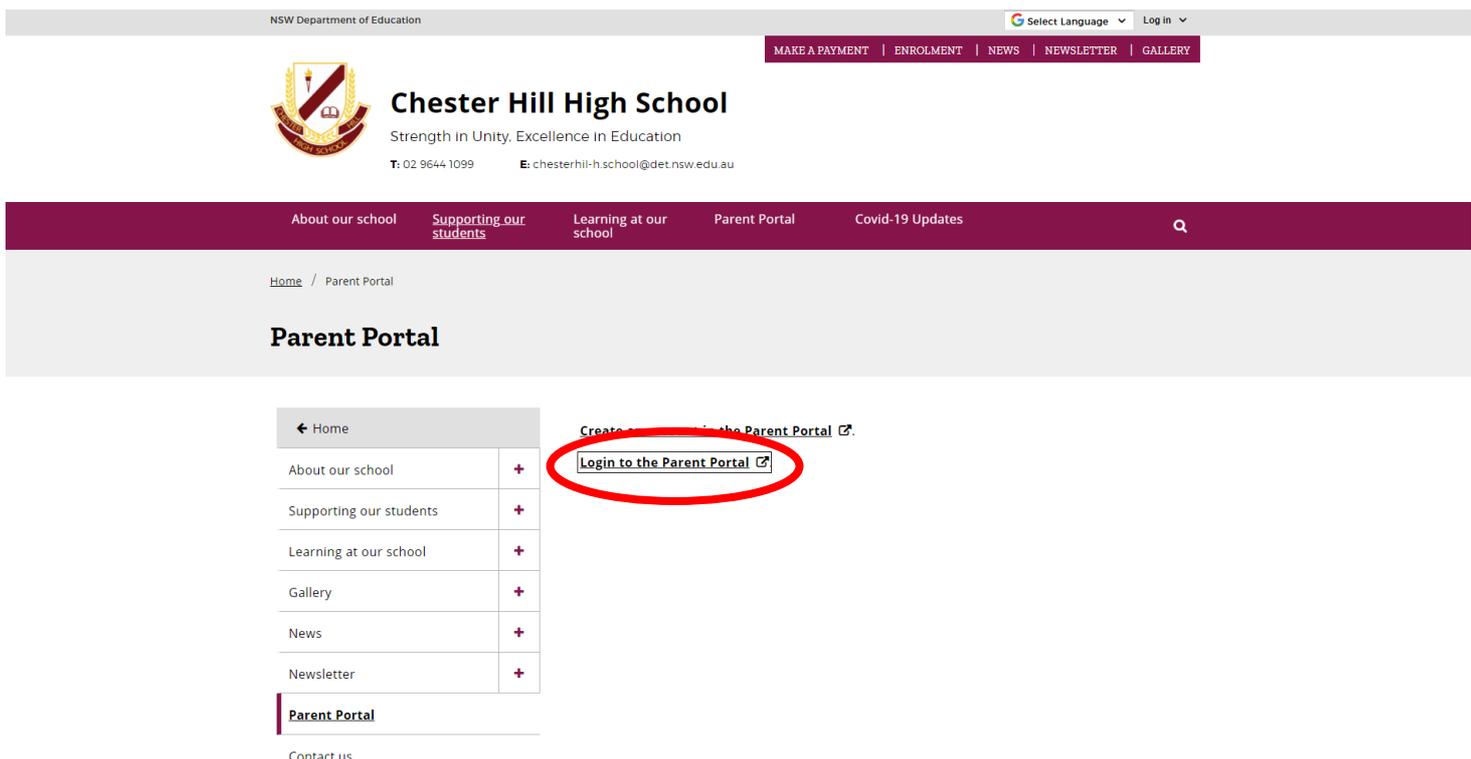


Parent's teacher guide to booking a time slot

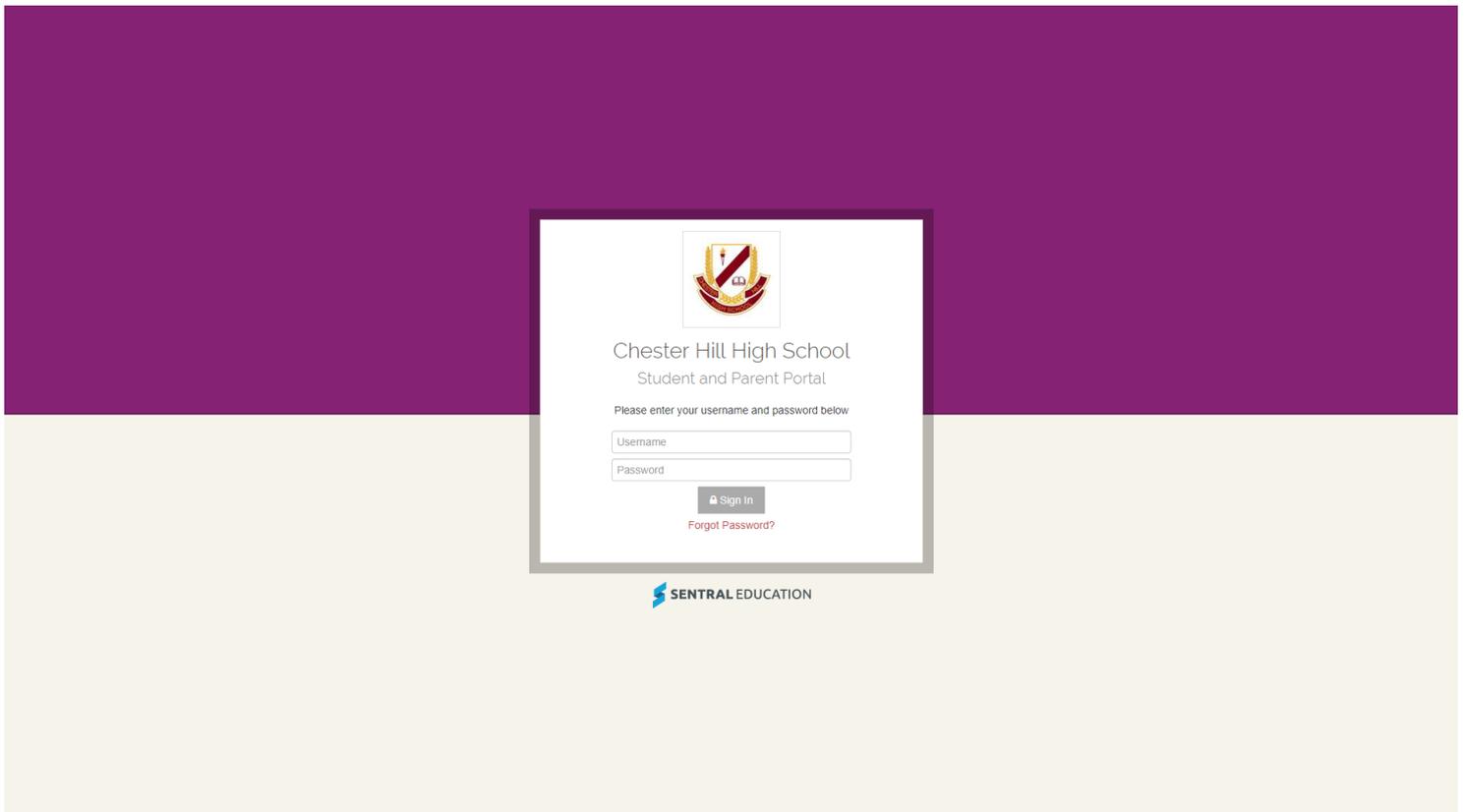
1. Starting at the Chester Hill High School website (<https://chesterhill.schools.nsw.gov.au/>) click on 'parent portal'



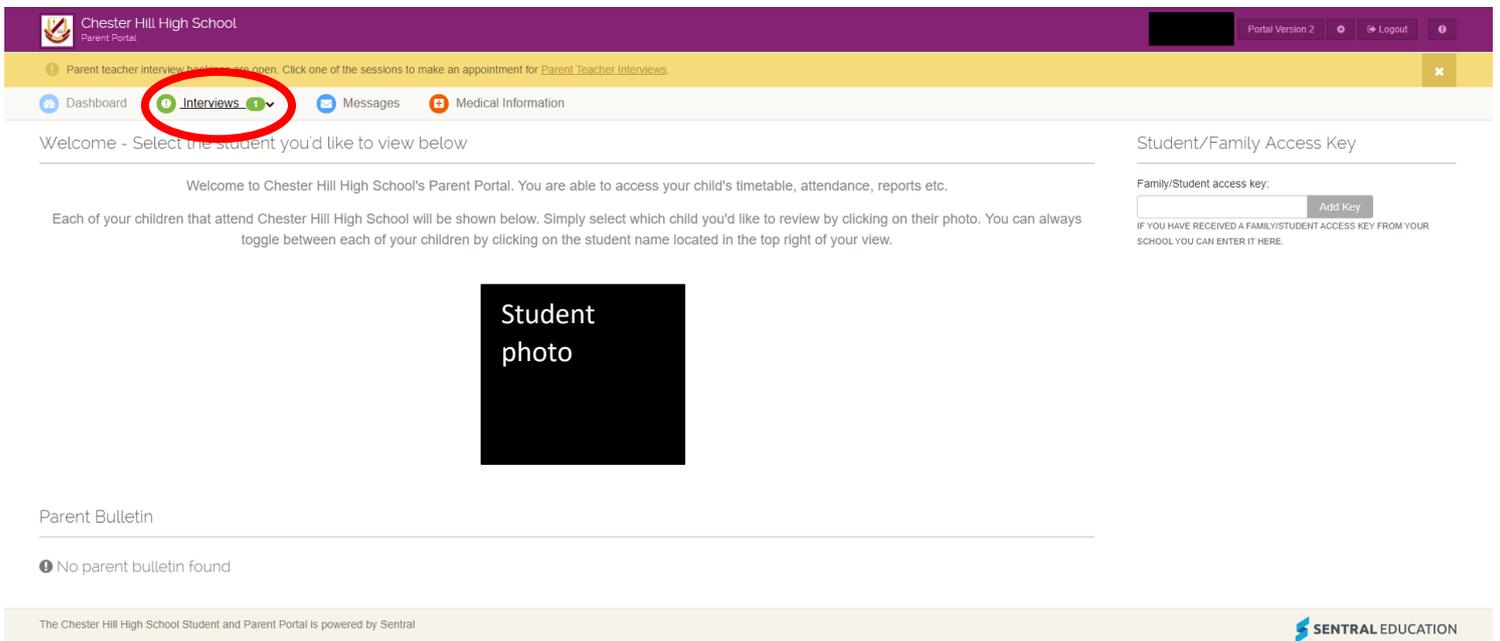
2. This will take you to a page like this. Then click on 'Login to the Parent Portal'.



3. This will take you to the login page. Enter your username and password.



4. Once you login, you should come up to this page with a photo of your child. Click on the 'interview' icon.



5. Then click on the parent teacher interview icon.

Chester Hill High School
Parent Portal

Parent teacher interview bookings are open. Click one of the sessions to make an appointment for [Parent Teacher Interviews](#).

Dashboard Interviews Messages Medical Information

Welcome to Chester Hill High School's Parent Portal. You are able to access your child's timetable, attendance, reports etc.

Each of your children that attend Chester Hill High School will be shown below. Simply select which child you'd like to review by clicking on their photo. You can always toggle between each of your children by clicking on the student name located in the top right of your view.

Student photo

Parent Bulletin

No parent bulletin found

The Chester Hill High School Student and Parent Portal is powered by Sentral

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<https://web2.chesterhill-h.schools.nsw.edu.au/portal/interviews/2>

6. Click on the 'Select Timeslot' (1) and then click on the time (2). If you do not wish to meet with a teacher then click on the red 'Not required' button (3). If the timeslot is not available then you can click the blue 'Request interview with teacher' button (4). Once you are finished, click the 'Confirm Appointments' button (5).

Your session will timeout from inactivity in 9 minutes and 0 seconds.
Please ensure that you confirm all of your bookings within the above mentioned time period.

From here, you can easily book a date and a time to see a specific teacher for each of your children. This process is quite straight forward. Simply follow the steps below to confirm your bookings.

1. Click on the **Select Timeslot** button that is placed next to the teacher you'd like to meet with.
2. Select a **timeslot** from the timeslots that are available for that teacher. The selected booking timeslot will now be **reserved** for you until you finalise this process.
3. Complete steps #1 and #2 until you have selected an appropriate interview time for all of the teachers you'd like to see.
4. If there are no suitable timeslots available, click on the **Select Timeslots** button and then click on the red **"Request interview with teacher"** button.
5. If there are a number of teachers you don't feel the need to see, click on the **Select Timeslots** button and then click on the red **"Click if interview not required"** button.
6. Once you have made a selection for **all** of the classes shown below, you **MUST** click on the **Confirm Appointments** button.
7. The reserved bookings you selected will now be **confirmed**.

Please note: You have a **10 minute inactivity session timeout** whilst selecting the bookings for your children. This means that if you leave your computer for more than 10 minutes, any reserved bookings will be released and other parents can choose them. It is important that you complete this process in one go. If you do run into any issues, please contact the school directly.

You have made some appointments but you haven't made arrangements to see all the teachers. Please make sure you make appointments to discuss student's progress with them.

Subject	Class
Sport Yr12	12SPORT1
Chemistry Yr12	12CHEM3
English Advanced Yr12	12ENGA2
Japanese Continuers Yr12	12JAPC6
Mathematics Advanced Yr12	12MATA1
Mathematics Extension 1 Yr12	12MATX11
Physics Yr12	12PHYS4
Studies of Religion 1 unit Yr12	12SOR15B
Wellbeing Yr12	12WB4

Timeslots 23/06/2021 Wed

4:00pm	4:05pm	4:10pm	4:15pm	4:20pm
4:25pm	4:30pm	4:35pm	4:40pm	4:45pm
4:50pm	4:55pm	5:00pm	5:05pm	5:10pm
5:15pm	5:20pm	5:25pm	5:30pm	5:35pm
5:40pm	5:45pm	5:50pm	5:55pm	6:00pm
6:05pm	6:10pm	6:15pm	6:20pm	6:25pm

Request interview with teacher

Appointment Time 2

No appointments available

5:05pm

5:10pm

5:15pm

Confirm Appointments

7. After you confirm appointments, you will be redirected to the screen below where you can download or print the calendar.

Chester Hill High School
Parent Portal

Portal Version 2 Logout

Dashboard Interviews 1 Messages Medical Information

Interviews Summary - Parent Teacher Interviews

Subject	Class	Student	Date	Time
Chemistry Yr12	12CHEM3	[REDACTED]	Wed 23/06/2021	5:05pm
English Advanced Yr12	12ENGA2	[REDACTED]	Wed 23/06/2021	5:10pm
Japanese Continuers Yr12	12JAPC6	[REDACTED]	Wed 23/06/2021	5:15pm

[Download iCal](#) [Print](#)

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