

دليل الأهل لحجز موعد المعلمين

1. Starting at the Chester Hill High School website (<https://chesterhill.schools.nsw.gov.au/>) click on 'parent portal'

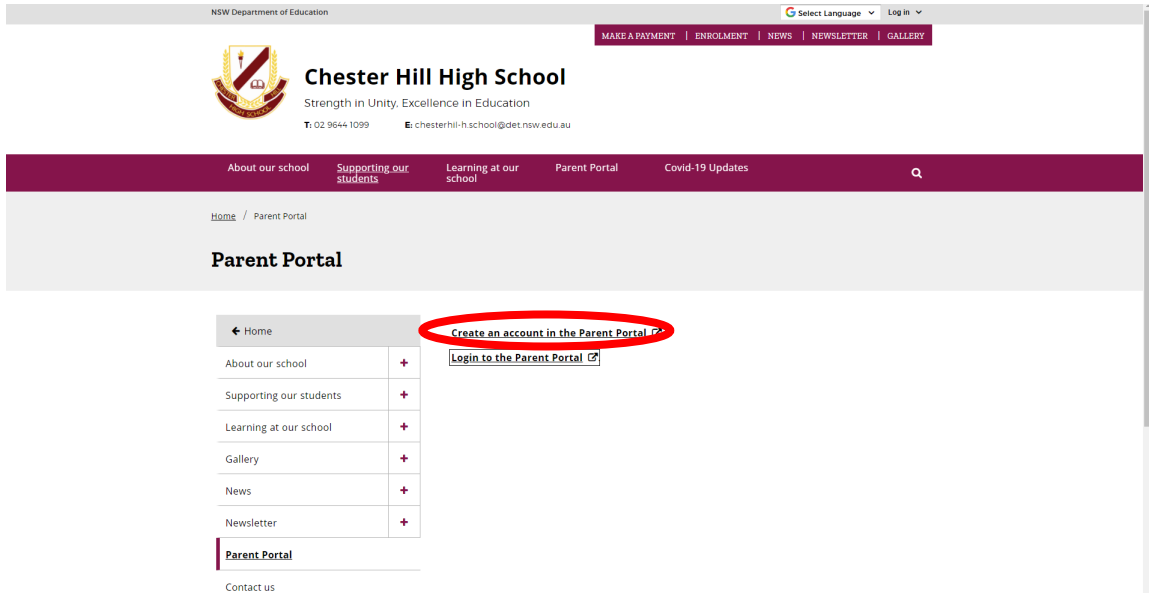
أبدأ بالصفحة ألالكترونية لمدرسة جسترهيل الثانوية ثم أضغط على

Parent Portal

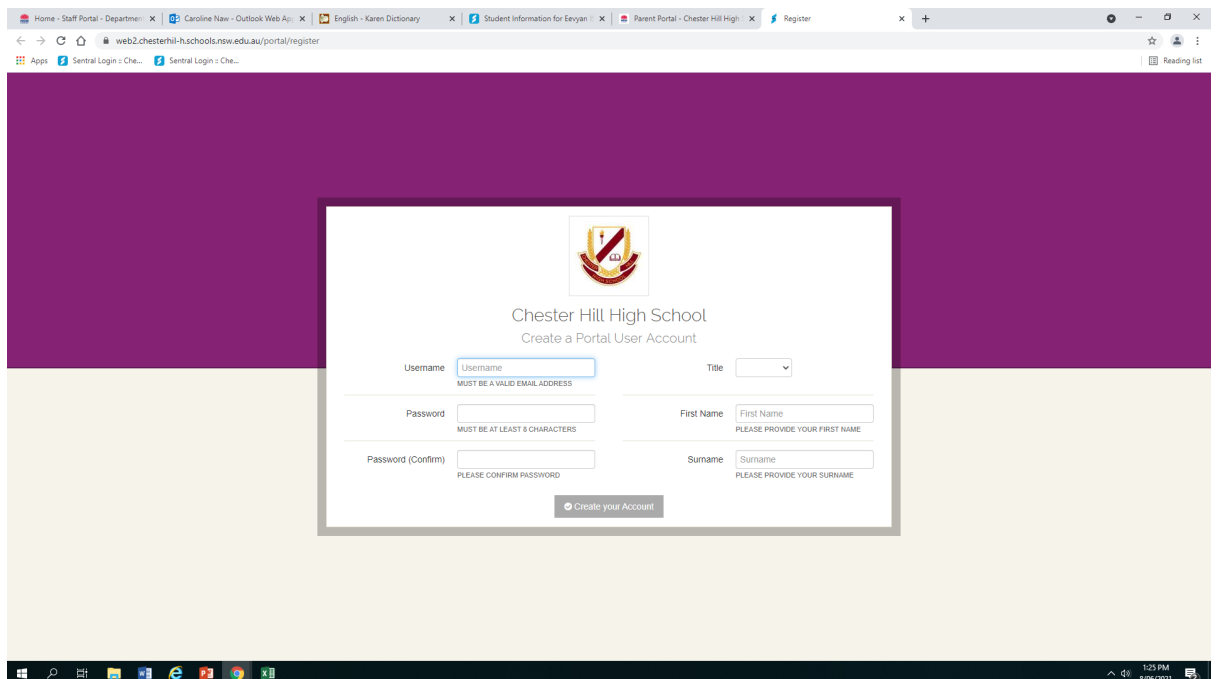
The screenshot shows the homepage of Chester Hill High School. At the top, there is a navigation bar with links for 'MAKE A PAYMENT', 'ENROLMENT', 'NEWS', 'NEWSLETTER', and 'GALLERY'. Below this is the school's logo and name, 'Chester Hill High School', with the tagline 'Strength in Unity. Excellence in Education'. The contact information includes the phone number '02 9644 1099' and the email 'chesterhil-h.school@det.nsw.edu.au'. A horizontal menu contains links for 'About our school', 'Supporting our students', 'Learning at our school', 'Parent Portal' (which is circled in red), and 'Covid-19 Updates'. Below the menu is a large banner image of four students in maroon school uniforms. To the left of the banner is a 'Welcome to our school' section with the text 'Inspiring each student to become a lifelong learner' and a 'Contact us' button. Below the banner is a 'Latest News' section with a 'Go to all news' button and three small thumbnail images.

2. This will take you to a page like this. Then click on 'Login to the Parent Portal'.

وعندما تدخل في الصفحة أعلاه أضغط عندها على
Login to the Parent Portal.



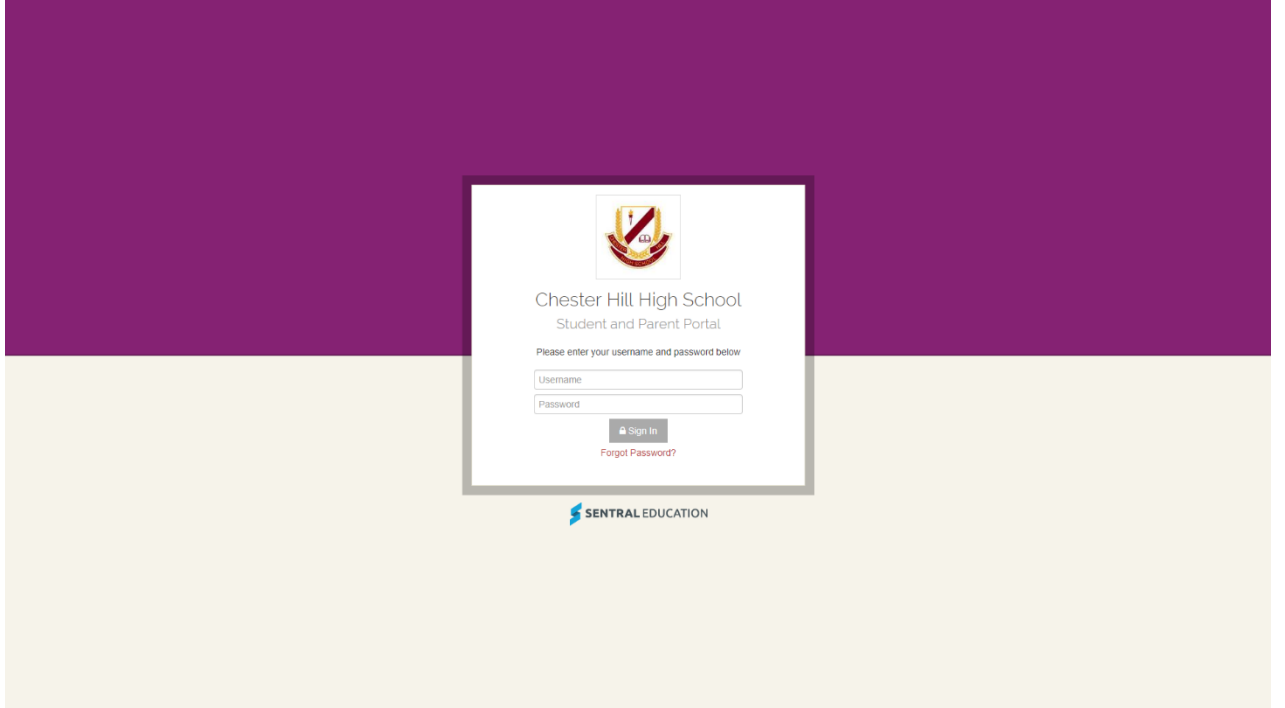
إذا لا تستطيع الدخول على موقع أלהالي يمكنك أتباع الخطوات أدناه



3. This will take you to the login page. Enter your username and password.

(Parents Portal)

عند الدخول على الموقع أعلاه أكتب أسمك وكلمة السر



Chester Hill High School
Student and Parent Portal


Please enter your username and password below

Username

Password

[Sign In](#)

[Forgot Password?](#)



- Once you login, you should come up to this page with a photo of your child. Click on the 'interview' icon.

عند دخولك الى الموقع سوف تظهر لك صفحة مع صورة لولدك اضغط على علامة (Interview)

The screenshot shows the Chester Hill High School Parent Portal. At the top, there is a purple header with the school logo and name. Below it is a yellow navigation bar with links for 'Dashboard', 'Interviews' (circled in red), 'Messages', and 'Medical Information'. A blue dropdown menu is open under 'Interviews'. The main content area has a welcome message and instructions. A black box labeled 'Student photo' is positioned where a student's photo would be. On the right, there is a 'Student/Family Access Key' section with an 'Add Key' button. At the bottom, there is a footer with the text 'The Chester Hill High School Student and Parent Portal is powered by Sentral' and the 'SENTRAL EDUCATION' logo.

<https://web2.chesterhill-schools.nsw.edu.au/portal/interviews/2>

5. Then click on the parent teacher interview icon.

ثم أضغط على علامة
(Parents teacher)

Chester Hill High School
Parent Portal

Parent teacher interviews bookings are open. Click one of the sessions to make an appointment for [Parent Teacher Interviews](#).

Dashboard **Interviews 1** Messages Medical Information

Welcome - Select the student you'd like to view below

Welcome to Chester Hill High School's Parent Portal. You are able to access your child's timetable, attendance, reports etc.

Each of your children that attend Chester Hill High School will be shown below. Simply select which child you'd like to review by clicking on their photo. You can always toggle between each of your children by clicking on the student name located in the top right of your view.

Student photo

Student/Family Access Key

Family/Student access key: [Add Key](#)

IF YOU HAVE RECEIVED A FAMILY/STUDENT ACCESS KEY FROM YOUR SCHOOL YOU CAN ENTER IT HERE.

Parent Bulletin

No parent bulletin found

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- Click on the 'Select Timeslot' (1) and then click on the time (2). If you do not wish to meet with a teacher then click on the red 'Not required' button (3). If the timeslot is not available then you can click the blue 'Request interview with teacher' button (4). Once you are finished, click the 'Confirm Appointments' button (5).

Your session will timeout from inactivity in 9 minutes and 0 seconds.
Please ensure that you confirm all of your bookings within the above mentioned time period.

From here, you can easily book a date and a time to see a specific teacher for each of your children. This process is quite straight forward. Simply follow the steps below to confirm your bookings.

- Click on the **Select Timeslot** button that is placed next to the teacher you'd like to meet with.
- Select a **timeslot** from the timeslots that are available for that teacher. The selected booking timeslot will now be **reserved** for you until you finalise this process.
- Complete steps #1 and #2 until you have selected an appropriate interview time for all of the teachers you'd like to see.
- If there are no suitable timeslots available, click on the Select Timeslots button and then click on the blue **"Request interview with teacher"** button.
- If there are a number of teachers you don't feel the need to see, click on the Select Timeslots button and then click on the red **"Click if interview not required"** button.
- Once you have made a selection for **all** of the classes shown below, you **MUST** click on the **Confirm Appointments** button.
- The reserved bookings you selected will now be **confirmed**.

Please note: You have a **10 minute inactivity session timeout** whilst selecting the bookings for your children. This means that if you leave your computer for more than 10 minutes, any reserved bookings will be released and other parents can choose them. It is important that you complete this process in one go. If you do run into any issues, please contact the school directly.

! You have made some appointments but you haven't made arrangements to see all the teachers. Please make sure you make appointments to discuss student's progress with them.

| Subject | Class |
|---------------------------------|----------|
| Sport Yr12 | 12SPORT1 |
| Chemistry Yr12 | 12CHEM3 |
| English Advanced Yr12 | 12ENGA2 |
| Japanese Continuers Yr12 | 12JAPC6 |
| Mathematics Advanced Yr12 | 12MATA1 |
| Mathematics Extension 1 Yr12 | 12MATX11 |
| Physics Yr12 | 12PHYS4 |
| Studies of Religion 1 unit Yr12 | 12SOR15B |
| Wellbeing Yr12 | 12WB4 |

Timeslots Not required 3

23/06/2021 Wed

| | | | | |
|--------|--------|--------|--------|--------|
| 4:00pm | 4:05pm | 4:10pm | 4:15pm | 4:20pm |
| 4:25pm | 4:30pm | 4:35pm | 4:40pm | 4:45pm |
| 4:50pm | 4:55pm | 5:00pm | 5:05pm | 5:10pm |
| 5:15pm | 5:20pm | 5:25pm | 5:30pm | 5:35pm |
| 5:40pm | 5:45pm | 5:50pm | 5:55pm | 6:00pm |
| 6:05pm | 6:10pm | 6:15pm | 6:20pm | 6:25pm |

Appointment Time 2

No appointments available

5:05pm 1

5:10pm

5:15pm

Request interview with teacher 4

Select Timeslot

Request submitted

Select Timeslot

Select Timeslot

5 Confirm Appointments

أضغظ على

- Select Time
- Time

إذا كنت لا تريد الاجتماع بالمعلم هضغظ على العلامة الحمراء

Not required

إذا لم تكن علامة

Timeslot متواجدة فبإمكانك الضغظ على الزر الأزرق

(request interview with the teacher).

عند الانتهاء اضغظ على الزر

Confirm appointment

7. After you confirm appointments, you will be redirected to the screen below where you can download or print the calendar.

بعد تأكيد الموعد سوف تظهر لك الصفحة أدناه والتي تستطيع تحميلها أو طباعتها.

Chester Hill High School Parent Portal

Portal Version 2 Logout

Dashboard Interviews Messages Medical Information

Interviews Summary - Parent Teacher Interviews

| Subject | Class | Student | Date | Time |
|--------------------------|---------|---------|-------------------|--------|
| Chemistry Yr12 | 12CHEM3 | | Wed 23/06/2021 | 5:05pm |
| English Advanced Yr12 | 12ENGA2 | | Wed 23/06/2021 | 5:10pm |
| Japanese Continuers Yr12 | 12JAPC6 | | Wed 23/06/2021 | 5:15pm |

[Download iCal](#) [Print](#)

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