



Student Enrolment - Expression of Interest

(To be attached to the "Application to enrol in a NSW Government School")

Form with fields: Date, Student Name, Year, Gender, Date of Birth, Current School, Parent/Caregiver Name, Address, Post Code, Home Phone No, Mobile No, Email, Student attended Intensive English Centre, Electives currently studying, Reason for enrolment.

What You Need to Bring PRIOR to the Enrolment Enquiry Interview

(* Enrolment cannot be finalised without these forms)

Table with 2 columns listing required documents: Completed Enrolment Form, Proof of residence, Current Medical Forms, Australian Birth Certificate, etc.

Form B has been received from previous school (Office Use)

Appointment for Enrolment Enquiry Interview - SASS

(Interview will only proceed if all documentation is received)

Form for appointment details: Deputy Principal, Year level (Yr7/8, Yr 9/10, Yr 11/12), Appointment Time (10.00 am, 11.30 am).

Copy to parent/ caregiver. Original kept by school. Check necessary documentation has been provided. Remind parent/caregiver to supply any missing documents at the interview.

**Proof of Residential Address**

(100 Points Checklist)

Document Showing Full Name of Child's Parent	Points Value	Points Accrued
1. Only one of (i.e. No additional documents) <ul style="list-style-type: none">• Council Rates Notice• Current Lease Agreement through a registered Real Estate Agent for a period of at least six months or rental board bond receipt.• Exchanged Contract of Sale with settlement prior to occur within the applicable school year.	40	
2. Any of the following <ul style="list-style-type: none">• Private rental agreement for a period of at least 6 months• Centre link payment statement showing home address• Electoral roll statement	20	
3. Any of the following documents <ul style="list-style-type: none">• Electricity/Gas original Bill (up to 3 months old)• Utility Bills (e.g. Telephone, Water) showing service address. (up to 3 months old)• Current Driver's Licence or NSW Photo ID showing address• Property Insurance Papers showing home address.• Car Registration Papers or third party insurance policy showing home address.• Statutory Declaration stating the child's residential address, how long they have lived there, and any supporting information or documentation.	15	
Total Points Accrued (Must be 100)		

Please Note: A student born in Australia is only automatically an Australian citizen if at least one parent was an Australian Citizen or permanent resident when the student was born. To determine the student's residency status, refer to the proof of Identity and Residency Status policy on the Department's website.

If the student is a temporary visa holder, please contact the Temporary Residents Program on 1300 300 229. If the student is holding or applying for visa subclass 500, please contact the International Students Program on 1300 300 229.